



Kim Turlich-Vaughan

PLAQUEMINES PARISH CLERK OF COURT

P.O. Box 40 • BELLE CHASSE LA 70037-0040 • (504) 934-6610

RECORDATION REQUEST & INSTRUCTIONS

_____, 20____

The Plaquemines Parish Clerk of Court is authorized, directed, and requested to record the attached _____

in the [CHECK ALL THAT APPLY]:

MORTGAGE RECORDS

CONVEYANCE RECORDS

BOTH MORTGAGE & CONVEYANCE RECORDS

UCC

and to index the following name(s). I understand that if this section is not completed, the clerk of court may index names or variations of names as deemed appropriate or necessary. The clerk of court also may index additional names or variations of names as deemed appropriate or necessary.

VENDOR/MORTGAGOR/GRANTOR:

VENDEE/MORTGAGEE/GRANTEE:

ADDITIONAL INSTRUCTIONS:

I agree to indemnify the clerk of court for recording this document or for the instructed indexing thereof.

REQUESTING PARTY:

NAME: _____

FIRM (IF APPLICABLE): _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

SIGNATURE