

## Identification Requirements for Birth and Death Records

Persons who apply for a certified copy of a **birth** or **death** certificate must produce identification in the form of **one primary document** or **two secondary documents**. Orleans Parish marriage certificates are not confidential records and may be purchased without identification.

### Primary Documents – Any one of these:

- Current state issued driver's license that displays a photograph which clearly identifies the applicant
- Current state issued picture identification that displays a photograph which clearly identifies the applicant
- Current U.S. military identification card that displays a photograph which clearly identifies the applicant
- Current U.S.-issued or Foreign-issued Passport
- U.S. Certificate of Naturalization (Form N-550, N-570 or N-578)
- U.S. Certificate of Citizenship (Form N-560 or N-578)
- Students (high school or younger) - a current school yearbook or a current school identification document with a photograph which clearly identifies the applicant

### Secondary Documents – Any two of these:

- Current student picture identification card from a college or university when accompanied by a 100% fee paid receipt for the current semester (**Counts as two documents**)
- A W-2 form issued within the last two years plus an original signed Social Security Card. The Social Security numbers must match (**Counts as two documents**)
- Original adoption papers
- Official certified deeds or title to property
- Certificate of vehicle title
- Insurance policy must show name of the applicant (Health, Home, Life, and Auto)
- Payroll stub (cannot be handwritten) showing the name and social security number of the applicant
- Current U.S. military dependent identification card that displays a photograph which clearly identifies the applicant
- Original DD-214 Military Discharge document which clearly identifies the applicant
- Voter's Registration application (certified true copy)

**In cases where applicants provide or attest to false information, the individual who signs the application is the individual prosecuted.**